

Information personal data processing

Responsibility for data processing

Flughafen Berlin Brandenburg GmbH (FBB)
12521 Berlin
Germany

Purposes & legal basis

We process personal data based on the provisions of the EU General Data Protection Regulation ("GDPR") as well as national data protection regulations.

1. Fulfillment of contractual obligations (Article 6(1) lit. b GDPR)

The processing of personal data is carried out to initiate and execute the contract, to fulfil all obligations and to enforce rights arising from a contractual relationship.

2. Legitimate interests (Article 6(1) lit. f GDPR)

In addition, it may be permissible to process your personal data in order to protect our legitimate interests, taking into account your interests worthy of protection. A corrected interest of our company exists in particular if you have entered into business contact with us or are in contact with us, if you have requested information about services or products of the airport operator, if you work at the airport or if your data is necessary for the safe and trouble-free operation of the airport as well as for market research. This may include credit checks.

3. Consent (Article 6(1) lit. a GDPR)

Your personal data will be processed on the basis of consent that you give us voluntarily with the declaration and for purposes mentioned in the declaration. The consent covers all information that you provide to us in the course of registration.

4. Consent (Article 6(1) lit. c GDPR)

As an airport operator, we may also be subject to legal obligations to process personal data. This may result in particular from commercial and tax laws, aviation security laws or corresponding official requirements (EASA; LUBB).

Data categories

We process personal data which we receive directly from you, for example:

Name, first name, telephone number, e-mail, employer, tax number and, if applicable, address of the place of residence, details of the project, details of accompanying persons and special features of the identity check.

In the course of initiating business, during a business relationship or in the course of registering for services or services, further contact information may be collected, e.g. information on the contact method, date, occasion and result, (electronic) copies of correspondence, telephone notes, information on participation in direct marketing measures and, where applicable, your private address and contact details, if provided by you.

Data transfer

Your data will not be passed on to third parties unless this is necessary to fulfill the purpose of the contract. Within our company, only the organizational units that require information about you to fulfil obligations and to enforce rights arising from the contract will receive it.

Further, data processing might be delegated to third parties. This may involve the mere storage of data, the maintenance of IT systems, or even providing entire software applications.

Your rights

At any time, without providing any reasons, and at no charge, you can obtain access to your personal data stored by us. Equally, you may request that your data be blocked, rectified, or deleted, to the extent permitted by law. Further, you have the right to data transfer or restriction of processing under the statutory preconditions.

Consent given by you can be revoked at any time for the future.

Furthermore, you have the right to object, with effect for the future, to the possibility of processing and using your personal data, to the extent that legitimate data processing pursuant to Article 6(1) lit e or Article 6(1) lit. f GDPR requires such based upon a particular situation. If you have objected to data processing or data use, your personal data will be deleted or anonymized. If data deletion is not possible, due to legal or any other retention regulation, the personal data will be blocked.

Please address claims to the contact address of our company known to you or to the above address.

Data storage

We will store personal data as long as necessary to fulfill statutory or business purposes. Afterward we will delete or anonymize all personal data. As a rule, the retention periods under tax law are up to 10 years.

Data protection

Should you have any questions or suggestions concerning data protection, you can also contact our corporate's data protection officer at any time. To do so, please write to us at:

Flughafen Berlin Brandenburg GmbH
Corporate Data Protection Officer
12521 Berlin
Germany

Additionally, in the event that relevant facts and circumstances are present, it shall be possible to lodge a complaint concerning the processing of personal data with the state data protection commissioner (*Landesdatenschutzbeauftragte*) of Brandenburg holding responsibility for our company or with any other data protection authority of a German Federal State.