

# A.3

## List of Effective Pages

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## 0 Modification history of Chapter A.3

Version	Date	Change in chapter	Changes
No separate information on changes to earlier versions.			
9.6	02/12/2021	A.3, A.5, B.2, C.1, C.2, C.4, E.1, E.6, E.7, E.8, E.19	Editorial changes, updated list of deviations, adapted procedures for coordination of airside construction works, increased maximum speed limit on service road north of pier south, expansion of apron E, aircraft de-icing on apron E, deletion of special chapters
9.7	01/05/2022	A.1, A.3, A.5, A.8, B.2, B.5, B.9, C.2, C.4, D, E.1, E.3, E.5, E.7, E.8, E.10, E.12, E.18, E.20, E.21, E.24	Editorial changes, updated list of deviations, update of sanctions law and responsibility, sanctions catalogue and grouping of example violations, additions to the FOD-Program, change in link to aviation reporting, additional content for the training courses "Marshaling of aircraft" and "Piloting of aircraft and tow trains", updated specifications for the trainings "Principles of use of airfield fire engines"; "Operation of the radio frequency Berlin rescue" and "Crisis management team training in the emergency response center", adapted target group for the training "Publication of NOTAM", description of storage area and staging area, adaptation of de-icing agents, adaptation of AIP conventions, changes to control and measurement drives, additions to the 400Hz system, additions for the passenger boarding bridges, additions to light poles, operation of new radio equipment, special procedures for freight traffic (special position M8/M9), clarification of motorcycles, reference to "right before left", VIP exception rule, explanation of priority markings, clarification and new illustration of underfloor traffic lights, changes to the airport emergency plan, new chapter shift handovers

## 1 Part A — General

Part	Chapter	Title	Pages*	Effective from	Version
A	1	Declaration of the Accountable Manager	1-1	01.05.2022	9.7
A	2	User Guide	1-5	04.03.2020	6.10
A	3	List of Effective Pages	1-9	01.05.2022	9.7
A	4	Updates and Temporary Changes	1-9	04.11.2021	9.5
A	5	Distribution List	1-5	01.05.2022	9.7
A	6	List of Abbreviations and Definition of Terms	1-21	01.01.2021	9.1
A	7	Scope of Application	1-2	04.08.2020	7.0
A	8	General Terms and Conditions of Use (FBO)	1-32	01.05.2022	9.7
A	9	Special Terms of Use (BVD Performance Specifications)	1-29	12.08.2021	9.4
A	10	Rights of the Competent Authority and Obligations of the Aerodrome Operator	1-2	06.05.2019	6.7

## 2 Part B — Management and Administration

Part	Chapter	Title	Pages*	Effective from	Version
B	1	Organisation of the Aerodrome Operator	1-23	04.11.2021	9.5
B	2	Safety Management	1-18	01.05.2022	9.7
B	2	Annex 1 - Safety Management	1-15	02.12.2021	9.6
B	2	Annex 2 – FOD Control Programme	1-8	01.05.2022	9.7
B	3	Compliance Monitoring	1-7	24.07.2019	6.8
B	4	Aeronautical Data Quality	1-13	04.11.2020	8.0
B	5	Internal and External Reporting Duties	1-14	01.05.2022	9.7
B	6	Substance Abuse	1-4	01.01.2021	9.1
B	7	Safety Directives	1-6	04.08.2020	7.0
B	8	Documentation of Aircraft Movements	1-7	04.08.2020	7.0
B	9	OPS-Training	1-42	01.05.2022	9.7
B	10	Retention Periods and Data Backup	1-3	25.10.2015	4.0

### 3 Part C — Aerodrome Site

Part	Chapter	Title	Pages*	Effective from	Version
C	1	Overviews and Thematic Information	1-23	01.04.2021	9.2
C	1	Annex 1 – Site Plan	1-1	02.12.2021	9.6
C	1	Annex 2 – Construction Restricted Area	1-1	16.07.2017	
C	1	Annex 3 – Protection Surfaces for Navigational Facilities 06m	1-1	04.08.2020	7.0
C	1	Annex 4 – Protection Surfaces for Navigational Facilities 25m	1-1	04.08.2020	7.0
C	1	Annex 5 – Operational Trunk Radio	1-1	12.08.2021	9.4
C	2	Description of Airside Infrastructure	1-61	01.05.2022	9.7
C	2	Annex 1 – Constructive structure northern flight operation areas	1-4	02.05.2015	2.0
C	2	Annex 2 – Standard cross section southern taxiways	1-4	02.05.2015	2.0
C	2	Annex 3 – Standard cross section TWY Y1	1-1	16.07.2017	5.0
C	3	Coordinates	1-38	04.11.2020	8.0
C	4	Deviations from the Certification Specifications	1-16	01.05.2022	9.7
C	5	Approved Operations	1-4	25.10.2015	4.0

### 4 Part D — Aeronautical Information

Part	Chapter	Title	Pages*	Effective from	Version
D	--	Aeronautical Information	1-12	01.05.2022	9.7

## 5 Part E — Operating Procedures

Part	Chapter	Title	Pages*	Effective from	Version
E	1	Publication of Aeronautical Information	1-12	01.05.2022	9.7
E	2	Access to the Critical Part of the Security Restricted Area (Airside)	1-7	04.08.2020	7.0
E	3	Inspections and Measurement Trips	1-19	01.05.2022	9.7
E	4	Maintenance and Servicing	1-11	04.11.2020	8.0
E	5	Function and Operation of Aerodrome Facilities	1-40	01.05.2022	9.7
E	6	Coordination of Airside Construction Works	1-26	02.12.2021	9.6
E	7	Aircraft Operations and Apron Management	1-40	01.05.2022	9.7
E	7	Annex 1a – Aircraft Stands Aprons A/B/C	1-123	01.05.2022	9.7
E	7	Annex 1b – Aircraft Stands Aprons D/E	1-165	01.05.2022	9.7
E	7	Annex 1c – Aircraft Stands Aprons T5	1-74	01.05.2022	9.7
E	7	Annex 2a – Pushback-Manual Aprons A/B/C	1-38	01.04.2021	9.2
E	7	Annex 2b – Pushback-Manual Aprons D/E	1-39	02.12.2021	9.6
E	7	Annex 2c – Pushback-Manual Aprons T5	1-48	04.11.2021	9.5
E	7	Annex 3 – Marshalling signals	1-12	07.01.2019	6.5
E	7	Annex 4 – CDM-Procedure principles	1-6	04.08.2020	7.0
E	8	Traffic and Approval Rules	1-26	01.05.2022	9.7
E	9	Bird Control and Wildlife Management	1-32	12.08.2021	9.4
E	10	Obstacle Monitoring	1-8	01.05.2022	9.7
E	10	Annex 1 – Obstacle Free Zones (OFZ)	1-1	04.11.2020	8.0
E	10	Annex 2 – Safeguarding Chart	1-1	01.01.2021	9.1
E	11	Grass Management	1-8	02.12.2021	9.6
E	12	Aerodrome Emergency Plan	1-132	01.05.2022	9.7
E	12	Annex 1 – Emergency Fact Sheet	1-1	04.08.2020	7.0
E	12	Annex 2 – EASA Site-Plan	1-1	04.11.2020	8.0
E	12	Annex 3 – Control Centre Plan	1-3	01.01.2021	9.1

Part	Chapter	Title	Pages*	Effective from	Version
E	12	Annex 4 – Emergency contact points	1-10	12.08.2021	9.4
E	12	Annex 5 – General site plan for external rescue personnel	1-4	12.08.2021	9.4
E	12	Annex 6 – Alarm- and Operation Log	1-3	04.11.2020	8.0
E	12	Annex 7 – Company rules Terminal T1 evacuation	1-36	01.05.2022	9.7
E	12	Annex 8 – Max. people capacity T1/T5	1-4	01.05.2022	9.7
E	12	Annex 9 – Personal data collection sheet	1-1	04.08.2020	7.0
E	12	Annex 10 – Disembarking card for travellers	1-2	04.08.2020	7.0
E	12	Annex 11 – Fact Sheet Instructions in cases of threatening calls	1-1	01.05.2022	9.7
E	12	Annex 12 – Fact Sheet Instructions in the event of a terrorist attack	1-1	01.05.2022	9.7
E	12	Annex 13 – Emergency Rooms BER	1-6	01.01.2021	9.1
E	12	Annex 14 – Emergency Operations Aftercare BER	1-3	01.05.2022	9.7
E	12	Annex 15 – NEZ Operation Handbook	1-12	01.05.2022	9.7
E	12	Annex 16 – Job Tracking	1-1	04.08.2020	7.0
E	12	Annex 17 – Operation Log NEZ	1-1	12.08.2021	9.4
E	12	Annex 18 – Job submission NEZ	1-1	04.08.2020	7.0
E	12	Annex 19 – List of Special Identification Badges	1-1	04.08.2020	7.0
E	12	Annex 20 – Behaviour with IT-(security-)emergencies	1-1	01.05.2022	9.7
E	13	Preparation, Execution and Evaluation of Exercises	1-21	01.04.2021	9.2
E	14	Rescue and Firefighting Services (RFFS)	1-20	04.11.2020	8.0
E	15	Disabled Aircraft Removal Plan	1-12	04.11.2020	8.0
E	16	Fuel Quality	1-4	04.11.2020	8.0
E	17	Handling Dangerous Goods	1-4	31.03.2020	6.10
E	18	Low Visibility Procedures (LVP)	1-12	01.05.2022	9.7
E	19	Winter Operations	1-27	02.12.2021	9.6



Part	Chapter	Title	Pages*	Effective from	Version
E	20	Adverse Weather Operations	1-6	01.05.2022	9.7
E	21	Night Operations	1-8	01.05.2022	9.7
E	22	Protection of Radar and Navigational Aids	1-3	25.10.2015	4.0
E	23	Prevention of Fire (Smoking Ban and Hot Work)	1-3	01.12.2016	4.8
E	24	Handover of activities	1-4	01.05.2022	9.7

Only annexes that are available as separate files are displayed in the tables above. Therefore they are subject to separate versioning regardless of the main chapter. For annexes that are directly contained in the corresponding file of the main chapter, the versioning of the main chapter applies.

## Annex

Intentionally left blank. Chapter A.3 has no annexes.

\* Number of document pages shown refers to the German version of the Aerodrome Manual