A.3
List of Effective Pages

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Annex 9

0 Modification history of Chapter A.3

Version	Date	Change in chapter	Changes
No separate information on changes to earlier versions.			
10.2	05/10/2023	A.3, A.8, A.9, B.1, B.2, B.5, B.9, C.1, C.2, E.1, E.3, E.5 bis E.9, E.11, E.12, E.18, E.19	Editorial changes, filming and photographing, site plan, FOD manager, FOD-clear button at VDGS, procedure for use of truncated radio, update of barrier plan, changed orientation of aircraft stands on apron E, new emergency code A18, update of various emergency procedures, updated procedures for low visibility, aircraft de-icing on apron E
10.3	01/04/2024	A.3, A.4, A.5, A.8, A.9, B.1, B.2, B.4, B.5, B.8, B.9, B.10, B.11, C.1, C.2, C.4, D, E.2, E.3, E.4, E.5, E.6, E.7, E.8, E.9, E.10, E.12, E.14, E.20, E.21, E.24	Details of changes can be found in the updated chapters.

1 Part A — General

Part	Chapter	Title	Pages*	Effective from	Version
A	1	Declaration of the Accountable Manager	1-1	01.05.2022	9.7
A	2	User Guide	1-6	06/10/2022	9.9
A	3	List of Effective Pages	1-9	01/04/2024	10.3
A	4	Updates and Temporary Changes	1-7	01/04/2024	10.3
A	5	Distribution List	1-7	01/04/2024	10.3
A	6	List of Abbreviations and Definition of Terms	1-19	23/03/2023	10.1
A	7	Scope of Application	1-4	06/10/2022	9.9
A	8	General Terms and Conditions of Use (FBO)	1-32	01/04/2024	10.3
A	9	Special Terms of Use (BVD Performance Specifications)	1-31	01/04/2024	10.3
A	10	Rights of the Competent Authority and Obligations of the Aerodrome Operator	1-4	06.05.2019	6.7

2 Part B — Management and Administration

Part	Chapter	Title	Pages*	Effective from	Version
B	1	Organisation of the Aerodrome Operator	1-23	01/04/2024	10.3
B	2	Safety Management	1-18	01/04/2024	10.3
B	2	Annex 1 - Safety Management	1-17	01/04/2024	10.3
B	2	Annex 2 – FOD Control Programme	1-8	01/04/2024	10.3
B	3	Compliance Monitoring	1-8	06/10/2022	9.9
B	4	Aeronautical Data Quality	1-13	01/04/2024	10.3
B	5	Internal and External Reporting Duties	1-14	01/04/2024	10.3
B	6	Substance Abuse	1-5	06/10/2022	9.9
B	7	Safety Directives	1-8	29/12/2022	10.0
B	8	Documentation of Aircraft Movements	1-8	01/04/2024	10.3
B	9	OPS-Training	1-48	01/04/2024	10.3
B	10	Retention Periods and Data Backup	1-4	01/04/2024	10.3
B	11	Change Management	1-9	01/04/2024	10.3

3 Part C — Aerodrome Site

Part	Chapter	Title	Pages*	Effective from	Version
C	1	Overviews and Thematic Information	1-10	23/03/2023	10.1
C	1	Annex 1 – Site Plan	1-1	01/04/2024	10.3
C	1	Annex 2 – Construction Restricted Area	1-1	16.07.2017	
C	1	Annex 3 – Protection Surfaces for Navigational Facilities 06m	1-1	04.08.2020	7.0
C	1	Annex 4 – Protection Surfaces for Navigational Facilities 25m	1-1	04.08.2020	7.0
C	1	Annex 5 – Operational Trunk Radio Chart	1-1	01/04/2024	10.3
C	1	Annex 6 – Map to be carried in vehicles used on the airside	1-1	23/03/2023	10.1
C	2	Description of Airside Infrastructure	1-62	01/04/2024	10.3
C	3	Coordinates	1-39	05/10/2023	10.2
C	4	Deviations from the Certification Specifications	1-18	01/04/2024	10.3
C	5	Approved Operations	1-4	06/10/2022	9.9

4 Part D — Aeronautical Information

Part	Chapter	Title	Pages*	Effective from	Version
D	--	Aeronautical Information	1-12	01/04/2024	10.3

5 Part E — Operating Procedures

Part	Chapter	Title	Pages*	Effective from	Version
E	1	Publication of Aeronautical Information	1-12	05/10/2023	10.2
E	2	Access to the Critical Part of the Security Restricted Area (Airside)	1-7	01/04/2024	10.3
E	3	Inspections and Measurement Trips	1-17	01/04/2024	10.3
E	4	Maintenance and Servicing	1-10	01/04/2024	10.3
E	5	Function and Operation of Aerodrome Facilities	1-41	01/04/2024	10.3
E	6	Coordination of Airside Construction Works	1-29	01/04/2024	10.3
E	7	Aircraft Operations and Apron Management	1-39	01/04/2024	10.3
E	7	Annex 1a – Aircraft Stands Aprons A/B/C	1-135	01/04/2024	10.3
E	7	Annex 1b – Aircraft Stands Aprons D/E	1-165	01/04/2024	10.3
E	7	Annex 1c – Aircraft Stands Aprons T5	1-75	05/10/2023	10.2
E	7	Annex 2 – Pushback-Manual Aprons T5	1-47	06/10/2022	9.9
E	7	Annex 3 – Marshalling signals	1-12	07.01.2019	6.5
E	7	Annex 4 – CDM-Procedure principles	1-6	04.08.2020	7.0
E	8	Traffic and Approval Rules	1-24	01/04/2024	10.3
E	9	Bird Control and Wildlife Management	1-38	01/04/2024	10.3
E	10	Obstacle Monitoring	1-12	01/04/2024	10.3
E	10	Annex 1 – Simplified obstacle procedure chart	1-1	01/04/2024	10.3
E	10	Annex 2 – Obstacle Monitoring chart	1-1	01/04/2024	10.3
E	10	Annex 3 – Penetrations of obstacle surfaces	1-1	23/03/2023	10.1
E	11	Grass Management	1-8	05/10/2023	10.2
E	12	Aerodrome Emergency Plan	1-117	01/04/2024	10.3
E	12	Annex 1 – Emergency Fact Sheet	1-1	04.08.2020	7.0
E	12	Annex 2 – EASA Site-Plan	1-1	04.11.2020	8.0
E	12	Annex 3 – Control Centre Plan	1-1	23/03/2023	10.1
E	12	Annex 4 – Emergency contact points	1-7	05/10/2023	10.2

Part	Chapter	Title	Pages*	Effective from	Version
E	12	Annex 5 – General site plan for external rescue personnel	1-4	05/10/2023	10.2
E	12	Annex 6 – Alarm- and Operation Log	1-3	02.12.2021	9.5
E	12	Annex 8 – Max. people capacity T1/T5	1-4	01.05.2022	9.7
E	12	Annex 9 – Personal data collection sheet	1-1	04.08.2020	7.0
E	12	Annex 10 – Disembarking card for travellers	1-2	04.08.2020	7.0
E	12	Annex 11 – Fact Sheet Instructions in cases of threatening calls	1-1	01.05.2022	9.7
E	12	Annex 12 – Fact Sheet Instructions in the event of an terrorist attack	1-1	01.05.2022	9.7
E	12	Annex 13 – Emergency Rooms BER	1-5	05/10/2023	10.2
E	12	Annex 14 – Emergency Operations Aftercare BER	1-3	01.05.2022	9.7
E	12	Annex 15 – NEZ Operation Handbook	1-9	01/04/2024	10.3
E	12	Annex 16 – Behaviour with IT-(security-)emergencies	1-1	01.05.2022	9.7
E	13	Preparation, Execution and Evaluation of Exercises	1-22	29/12/2022	10.0
E	14	Rescue and Firefighting Services (RFFS)	1-20	01/04/2024	10.3
E	15	Disabled Aircraft Removal Plan	1-12	04.11.2020	8.0
E	16	Fuel Quality	1-5	06/10/2022	9.9
E	17	Handling Dangerous Goods	1-5	06/10/2022	9.9
E	18	Low Visibility Procedures (LVP)	1-10	05/10/2023	10.2
E	19	Winter Operations	1-28	05/10/2023	10.2
E	20	Adverse Weather Operations	1-6	01/04/2024	10.3
E	21	Night Operations	1-8	01/04/2024	10.3
E	22	Protection of Radar and Navigational Aids	1-4	06/10/2022	9.9
E	23	Prevention of Fire (Smoking Ban and Hot Work)	1-4	06/10/2022	9.9
E	24	Handover of activities	1-4	01/04/2024	10.3

Only annexes that are available as separate files are displayed in the tables above. Therefore they are subject to separate versioning regardless of the main chapter. For annexes that are directly contained in the corresponding file of the main chapter, the versioning of the main chapter applies.

* Number of “pages in documents” refer to the German version of the Aerodrome Manual

Annex

Intentionally left blank. Chapter A.3 has no annexes.